



VAL PETERSON
Food & Beverage Manager
Sioux City Convention Center
Oakview Group Hospitality
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AUTHORIZATION REQUEST
SAMPLE FOOD AND/OR BEVERAGE DISTRIBUTION

Oakview Group Hospitality has exclusive food and beverage distribution rights within the Sioux City Convention Center.

Iowa State Law prohibits any person or organization from bringing alcoholic beverages onto licensed premises. All alcoholic beverages for distribution must be purchased from Oakview Group Hospitality.

Sponsoring organizations and/or their exhibitors may distribute sample food and/or beverage products only upon written authorization.

Sioux City Convention Center exhibitors may distribute Food & Beverage samples in authorized space and must not be in competition with products or services offered by Oakview Group Hospitality. Exact descriptions of sample and portion size must be submitted to the Sioux City Convention Center for written approval 10 days prior to the opening of the event. Any exhibitor distributing food/beverage must have a permit and all appropriate fees on file with the Iowa Department of Inspections and Appeals.

GENERAL CONDITIONS:

- Items dispensed are limited to products manufactured, processed or distributed by the exhibition firm.
All items are limited to sample size.
Those handling samples for the public consumption must wear gloves
Those handling samples must change gloves and wash their hands with hot water for 20 seconds every hour
Those handling samples should not have any signs of fever, dry cough, or flu symptoms
Beverages are limited to a maximum of 3oz. container (Alcoholic Beverages limited to 2oz.)
Food items limited to bite size or 1oz.
Food and/or beverage items used as traffic promoters (i.e., popcorn, coffee, bar services) must be purchased from Oakview Group Hospitality.
Handwashing stations are required for all food & beverage samples. Hot water is available on-site.
Handwashing stations, ice and other services are available through exhibitor services.

Product(s) you wish to dispense

Size of portion to be dispensed

Please explain purpose of offering samples

Name of Event: Date of Event: Booth No.

Firm Name: Phone No.

Address:

STREET CITY STATE ZIP CODE

By: Signature: Date:

(PRINT OR TYPE NAME & TITLE)

Oakview Group Hospitality has agreed to waive exclusive catering rights to the Sioux City Convention Center for the above event. The group is responsible for all liability that may be involved with service of the food and beverage to be provided by the group. The group is responsible for all set up requirements including equipment, service and clean-up of the items to be brought in. It is understood that this waiver is applicable to this function only, and that each request is considered on an individual basis only.

Approved OVG Venue Assistant Management General Manager

Approved Oakview Group Hospitality F&B Manager

Please return completed form to the email above, contact with questions