

## Minutes

Iowa League of Cities Executive Board

Thursday, April 20, 2023

10 a.m. – 2 p.m.

Present : John Haila, President  
Scott Wynja, Director  
Cami Rasmussen, Director  
Tom Cope, Director  
Barb Barrick, Director  
Aaron Burnett, Director

Present on phone: Donny Hobbs, Immediate Past President  
Scott Naumann, Past President  
Quentin Hart, Past President  
Ashley Vanorny, President-elect  
Brad Cavanagh, Director  
Courtney Clarke, Director  
Michael Holton, Director  
Bruce Perry, Director  
Brian Wagner, Director  
Christina Eicher, Director  
Shirley McAdon, Director

Absent: Susan Sembach, Director  
Chris Taylor, Director

Also Present: Alan Kemp, Executive Director  
Shannon Busby, Office Manager  
Alison Deiter, Senior Accountant  
Mickey Shields, Director of Membership Services  
Robert Palmer, General Counsel and Director of Government Affairs  
Erin Mullenix, Research Director  
Katie Wheeler, Business Relations Coordinator  
Jessica Vogel, Communications Coordinator  
Daniel Stalder, Government Affairs Outreach Coordinator  
Jeff Hovey, Director of Risk Services  
Amanda Trebon-Boyd, Membership Services Coordinator  
Dana Monosmith, Controller

### 1. Call to Order

President Haila called the meeting to order at 10:04 a.m.

### 2. Consent Agenda

It was moved by President-elect Vanorny and seconded by Director Rasmussen to approve the consent agenda, which included the minutes of the February 17 and 23 meetings of the Executive Board, League Associate Applications, the membership and investment reports. Motion approved.

### **3. Financial Report**

After the senior accountant reviewed the December 2022 financial report it was moved by President-elect Vanorny and seconded by Director Wynja to approve the report. Motion approved.

### **4. Approval of Membership Dues for Fiscal Year 2023/2024**

The executive director and senior accountant discussed the proposed membership dues to be included in the upcoming budget. It was moved by Director Cavanagh and seconded by Past President Naumann to approve membership dues with a 5% increase over the FY 2023-2024 dues. Nays included Director Cope, Director Burnett and Director Rasmussen. Motion approved.

The board recommended League staff to change the dues approval process to the fall and consider a multi-year plan. It was moved by Director Cope and seconded by Director Wynja. Motion approved.

### **5. Approval of Contract for Auditing Services**

The senior accountant reviewed the memorandum and presented the staff and audit committee's recommendation. It was moved by Director Rasmussen and seconded by Director Barrick. Motion approved.

### **6. Appointment to the Iowa Brownfields Redevelopment Advisory Council**

President Haila asked for approval for the appointment of Adrienne Miller, Economic Development Specialist for the city of Waterloo to the Iowa Brownfields Redevelopment Advisory Committee. It was moved by Director Wynja and seconded by Past President Hart. Motion approved.

### **7. League Committee Reports**

#### **A. Site Selection Committee**

The membership services director reported on the committee meeting where the group chose to recommend Dubuque as the host of the 2027 Annual Conference & Exhibit. It was moved by President-elect Vanorny and seconded by Director Burnett to ratify the committee's recommendation. Motion approved

#### **B. Nominating Committee**

The executive director provided an overview of the Nominating Committee and its process for identifying and selecting candidates for the Executive Board.

#### **C. Awards Committee**

The executive director provided an overview of the Awards Committee and the process for nominating individuals for the League Hall of Fame and the Rhonda Wood Smith award.

#### **D. Property Tax Workgroup**

The co-chairs of the workgroup provided an update on the group's work thus far. A common theme that continued to come up is how we tell our citizens our city story.

**8. SimplCity Campaign and Storytelling Initiative**

The communications coordinator provided a review of the videos recently completed by deNovo and will request the League board approve moving forward with an additional initiative to assist members with storytelling. It was moved by Director Cope and seconded by Director Burnett continue the initiative. Motion approved.

**9. Iowa Foundation for Park & Recreation**

Angie Cole, CPRP, President of the Foundation, Cris Christenson, ACCO Unlimited and Matt Boggess, Vinton Park and Recreation Director provided the board with an overview of their organization and the services they provide to cities to enhance the delivery of park and recreation services.

**10. Office Space Update and Discussion Concerning Future Board Meetings**

The executive director provided an update on the future office space for the League and lead a facilitated discussion of options for conducting future board meetings as it impacts design decisions for an updated office space.

**11. League Database and Cyber Security Policy Implementation Update**

The executive director provided an overview of a new initiative of the League to create and put into place CISA endorsed cybersecurity policies.

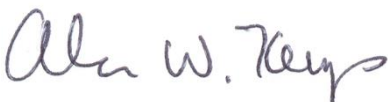
**12. Other Business and Next Meeting**

The Executive Board will consider any other business. The next meeting of the Executive Board is scheduled for Thursday, June 22, 2023.

**13. Adjourn**

President Haila adjourned the executive board meeting at 1:17 p.m.

Respectfully submitted,



Alan W. Kemp  
Executive Director