

Minutes

Iowa League of Cities Executive Board

Thursday, June 5, 2025

10 a.m. – 2 p.m.

Present: Brad Cavanagh, President
John Haila, Past President
Donny Hobbs, Past President
Barb Barrick, Director
Cindy Loots, Director
Anthony Heddlesten, Director
Brian Wagner, Director
Aaron Burnett, Director
Dylan Mulfinger, Director

Present on phone: Ashley Vanorny, Immediate Past President
Christina Eicher, President-elect
Courtney Clarke, Director
Cami Rasmussen, Director

Absent: Steve Richardson, Director
Susan Sembach, Director
Bob Andeweg, Director
Shawna Silvius, Director
Joe Ruddy, Director
Laurie Goodrich, Director

Also Present: Alan Kemp, Executive Director
Mickey Shields, Deputy Director
Shannon Busby, Office Manager
Alison Deiter, Senior Accountant
Jordan Hagans, Director of Information Technology
Katie Wheeler, Director of Communications & Engagement
Mike Armstrong, Communications Coordinator
Chelsea Hoyer, Director of Government Affairs
Cody Carlson, Manager of Government Affairs
Grace Bandstra, Membership Services Coordinator
Jeff Hovey, Director of Risk Services
Dana Monosmith, Controller
Kristine Stone, Ahlers & Cooney, P.C.

1. Call to Order

President Cavanagh called the meeting to order at 10:02 a.m.

2. Consent Agenda

It was moved Past President Hobbs and seconded by Director Heddlesten to approve the consent agenda, which included the minutes of the April 24, 2025 meeting of the Executive Board, as well as the membership and investment reports. Motion approved.

3. Financial Report

The senior accountant reviewed the March 2025 financial report. It was moved by Past President Haila and seconded by Director Mulfinger to approve the report. Motion approved.

4. League Investment Policy

The executive board reviewed the League Investment Policy. It was moved by Immediate Past President Vanorny and seconded by Director Barrick to approve the policy. Motion approved.

5. Reserve Fund Policy

The executive board reviewed the League Reserve Fund Policy and it was moved by Director Heddlesten and seconded by Past President Hobbs to ratify the level of funds requested to be reserved. Motion approved.

6. Appointment to the Iowa Public Agency Investment Trust

The President recommended the appointment of Nicole Lamb, Finance Director for the city of Urbandale, to a three-year term on the Iowa Public Agency Investment Trust Board of Trustees. It was moved by Director Burnett and seconded by Director Loots to approved the nomination. Motion approved.

7. City Champion Review and Reconsideration

The communications coordinator reviewed the updated language and the city champion nomination from the April meeting for reconsideration. It was moved by Immediate Past President Vanorny and seconded by Director Barrick to approve the revised language, which better aligns with the original intent of the award. Motion approved.

It was then moved by Director Loots and seconded by Immediate Past President Vanorny to rescind the nomination from the April meeting and notify the nominee of the reason it was not awarded. Motion approved. Past President Haila abstained.

8. Annual Conference & Exhibit Update

The deputy director provided an update to the board on the 127th Annual Conference & Exhibit in Central Iowa.

9. League Committee Reports

A. Nominating Committee

The executive director outlined the process for the preparation of the slate of officers and directors to be submitted to the membership at the Annual Business Meeting.

10. Legislative Program Update

Members of the legislative team responded to questions regarding legislative issues.

11. Partner Program Overview

The director of communication & engagement provided an update on the partner program and requested ratification of renewals for the upcoming year.

It was moved by Past President Haila and seconded by Director Barrick to develop a process and evaluation matrix for all partners, including a mechanism for gathering feedback on partner performance. Motion approved.

It was then moved by Director Barrick and seconded by Director Heddlesten to renew all partnerships except Gworks, and to notify Gworks that they may reapply once their services have improved. Motion approved.

12. Strategic Plan Update

The executive director provided an update on various initiatives being pursued.

13. New Board Member Orientation

The executive director reviewed the current orientation process for new board members and will bring the topic back for further discussion at the August meeting. A handout outlining board member expectations will be prepared, along with a summary of the orientation components currently in place.

14. Schedule 2026 and Next Meeting

The next meeting of the Executive Board is scheduled for Thursday, August 14, 2025.

15. Other Business

The Executive Board will consider any other business.

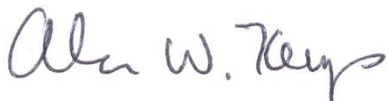
16. GOJI Discussion – Executive Session

17. Executive Director Performance Evaluation – Executive Session

18. Adjourn

President Cavanagh adjourned the executive board meeting at 2:30 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Alan W. Kemp". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Alan W. Kemp
Executive Director