

Minutes

Iowa League of Cities Executive Board

Thursday, April 24, 2025

10 a.m. – 2 p.m.

- Present: Brad Cavanagh, President
Christina Eicher, President-elect
Donny Hobbs, Past President
Laurie Goodrich, Director
Cami Rasmussen, Director
Barb Barrick, Director
Cindy Loots, Director
Anthony Heddlesten, Director
Joe Ruddy, Director
Brian Wagner, Director
- Present on phone: Ashley Vanorny, Immediate Past President
Bob Andeweg, Director
Shawna Silvius, Director
- Absent: John Haila, Past President
Dylan Mulfinger, Director
Steve Richardson, Director
Susan Sembach, Director
Aaron Burnett, Director
Courtney Clarke, Director
- Also Present: Alan Kemp, Executive Director
Shannon Busby, Office Manager
Alison Deiter, Senior Accountant
Jordan Hagans, Director of Information Technology
Dana Monosmith, Controller
Mike Armstrong, Communications Coordinator
Kristine Stone, Ahlers & Cooney, P.C.

1. Call to Order

President Cavanagh called the meeting to order at 10:04 a.m.

2. Consent Agenda

It was moved by Director Ruddy and seconded by Director Heddlesten to approve the consent agenda, which included the minutes of the March 5, 2025 meeting of the Executive Board, the membership and investment reports. Motion approved.

3. Financial Report

After the senior accountant reviewed the January 2025 financial report it was moved by Director Goodrich and seconded by Director Heddlesten to approve the report. Motion approved.

4. Approval of League Budget Fiscal Year 2025/2026

The senior accountant reviewed the proposed operating budget for the 2025/2026 fiscal year. It was moved by Rasmussen and seconded by Director Barrick to approve the budget as presented. Motion approved.

5. Proposed Changes to the City Directory

Staff presented a proposal to transition the city directory, traditionally printed following the November election, to an online format. The proposed change aims to improve accessibility and streamline updates. It was moved by Director Heddlesten and seconded by President-elect Eicher to approve the recommendation. Motion approved.

6. GrantFinder contract

The senior accountant provided an overview and requested approval for the League to enter into a two (2) year contract with GrantFinder for the use of their grant assistance software that is made available by subscription to the League membership. It was moved by President-elect Eicher and seconded by Director Ruddy to approve the two year contract. Motion approved.

7. CTI Complete Service Agreement

The director of information technology presented the service agreement for the audio-visual equipment located in the four office spaces where the equipment is deployed. It was moved by President-elect Eicher and seconded by Past President Hobbs to approve the two year contract. Motion approved.

8. Consideration for Broadcasting League Executive Board Podcast and/or rebroadcast of LPC Meetings

Director Brian Wagner offered proposals to the League Executive Board for making their meetings more transparent, visible and accessible to the membership. These included broadcasting meetings and offering a post meeting podcast. Executive board members may offer suggestions at a future meeting for consideration.

9. City Champions Nomination

The communications coordinator presented the city champions award nominations. It was moved by President-elect Eicher and seconded by Past President Hobbs to approved the nominations. Motin approved.

10. Legislative Update

Members of the legislative team gave an update and responded to questions regarding legislative issues.

11. League Committee Reports

A. Nominating Committee

The executive director provided an overview of the Nominating Committee and its process for identifying and selecting candidates for the Executive Board.

B. Awards Committee

The executive director provided an overview of the Awards Committee and the process for nominating individuals for the League Hall of Fame and the Rhonda Wood Smith Award.

12. Information Technology Update

The director of information technology provided an update to the board on progress that has been made to the League's cyber security and resiliency efforts and other departmental updates.

13. Strategic Plan Update

The executive director provided an update on various initiatives being pursued.

14. Salary Survey Proposal

The senior accountant provided an update on the status of the compensation study for the League and IMWCA and proposed that Cottingham & Butler to conduct the salary survey study. It was moved by President-elect Eicher and seconded by Director Barrick to approve staff recommendation. Motion approved.

15. Executive Session

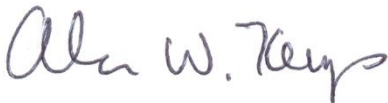
16. Other Business and Next Meeting

The next meeting of the Executive Board is scheduled for Thursday, June 5, 2025.

17. Adjourn

President Cavanagh adjourned the executive board meeting at 1:40 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Alan W. Kemp". The signature is written in a cursive, flowing style.

Alan W. Kemp
Executive Director